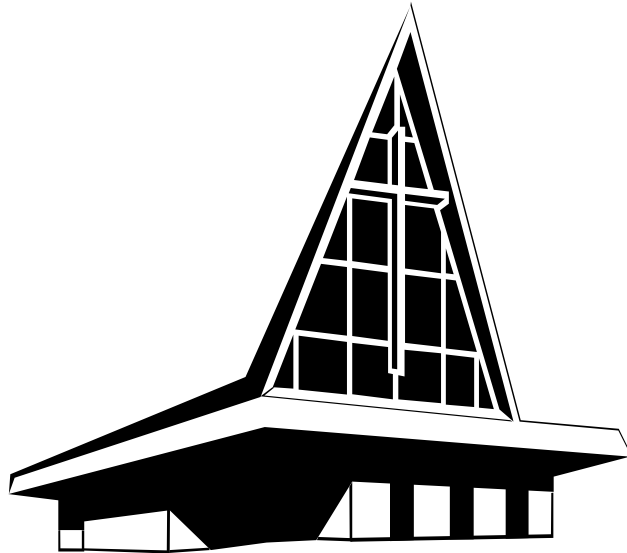


# **2007 ANNUAL REPORT**



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## Minister's Message

*"I am the Alpha and the Omega, the first and the last, the beginning and the end."*  
-Revelation 22:13

In the midst of our routines from week to week, it's not that often that we stop and take a look around, and see where we have been. Annual Reports, at least within a church, force us to stop and take stock of the year gone by. I think we're tempted to write down the same thing that we've always written, because in many ways, our life moves along in its normal pace and routines. Yet there are also the milestones which we cross, the occasions that we mark, be they happy or sad, that set the year apart from any of the ones that have come before. In the midst of the routines and rhythm of life, it is important for us to pay attention to what made 2007 unique for us.

This is the third minister's message that I've needed to write since coming to Parkwoods. In many ways, it feels like it was only yesterday that I arrived on your doorstep, to serve in Christ's ministry amongst you. Yet by the time that most of you will read this, I will have been amongst you for almost 3 years, and will have passed the seventh anniversary of my ordination as a Minister of Word, Sacrament and Pastoral Care. I wonder to myself "where did the time go?" yet I also remember that 2007 was a very full year for the Parkwoods family.

In all, 2007 was a year of both beginnings and endings, filled with both joys and sorrows for the life and work of this congregation. We have welcomed new members in our midst, and have had to say goodbye to several people who have been pillars in the life of our community. In both endings and beginnings, the challenge for us is to remember the words from Revelation: "I am the Alpha and Omega, the beginning and the end." As those of us who explored the book this past fall learned, John's message was one of unrelenting hope. In all times and in all places, God is there in the midst of whatever we experience, to both guide and comfort in whatever times we might face. It is both comforting, but is also exciting, that we can also look forward to what is to come with a sense of hope.

Again, I would like to thank those whom I work with everyday: to Glory Wigle and Elaine Hopley, for being ambassadors for Parkwoods in promoting the various activities and programs here at the church, while at the same time dealing with phone calls, photocopying, and weekly bulletins; to Rasa Gudiene and the Choir, for their ongoing work and the way they greatly enhance the worship service every week; and to Ross McKenzie and Mike Reid, for keeping our church building looking so wonderful and clean. I am thankful for the work of our marriage policy team, and how they so willingly shared their thoughts, opinions, hopes and dreams, and faithfully worded these into our proposed marriage policy. I am also grateful to our Council for all their work in the life of the church, but also to everyone who shares their gifts, skills, and talents to the life and work of this congregation. As always, there is simply not enough room on this page to adequately thank everyone who makes it a joy to be a part of this congregation.

What follows in these pages is simply a snapshot of 2007, it cannot encompass everything that the past year was, and nor can it completely cover our hopes for 2008. I would encourage you to read it carefully, and to celebrate the life and work, and to know that God in Christ, the Alpha and the Omega, calls us to be open to the Holy Spirit working in our midst!

Yours in Christ,  
**The Rev. Sarah Fanning**

## **Report of Parkwoods' Council Co-Chair**

Parkwoods is a welcoming church. We are known for this and I believe that we live this as well. We open our arms to all who walk through our doors. All are welcome.

It is the people that are Parkwoods, not the building. There are many wonderful people that help in so many ways to make this such a special place. The 'behind the scenes' helpers that take people to appointments, paint a room, sing in the choirs, assist during worship services, advance preparation required for worship service, driving people to Sunday services or meetings, the sound system group, the wonderful food that we enjoy on many occasions, and the list goes on and on. These are the things that help to make Parkwoods special. When help is needed you don't have to look too far to find someone or a few some ones to offer assistance.

I would like to extend my sincere thanks to Luella Lumley who supported me during my year as Junior co-chair. I look to Luella as a mentor and truly appreciate her wise counsel. My thanks also to Ken Szeto, Junior co-chair this past year. Ken brings a set of fresh eyes to council. Good luck next year as Senior co-chair, Ken.

I would also like to thank all the wonderful members of the Council. Your support and advice has been appreciated many times during the past two years. It has been a pleasure to work with all of you. Thank you for your hard work and dedication to our church. I pray that more individuals will see the benefits of making our church a better place and choose to get more involved. Everyone has something important to contribute. Please consider joining one of the many committees.

It is my hope that Parkwoods continue to grow and nurture in this community for many years to come. Thank you to all the wonderful people who help to make this such a wonderful place to feel a part of.

Thank you again for the opportunity to serve as your Council co-chair.

God Bless,  
**Jane Reid**  
**Senior Co-Chair**

Are you willing to help out? Do you have an interest in keeping Parkwoods going? Do you have new ideas to share? There are many ways that you can become involved. If you would like to get involved but are unsure where or how talk to someone on Council or to Rev. Sarah. We would be happy to talk to you to see where you feel you could serve in the best way.

## **Financial Reports**

### **Auditor's Report to the Members**

I have examined the statements of Assets and Liabilities as at December 31, 2007, and the Statements of Receipts and Disbursements for the year then ended of Parkwoods United Church. The examination included a general review of the accounting procedures and such tests of the accounting records and supporting documents as deemed necessary, except as explained in the following paragraph.

As a charitable organization, Parkwoods United Church derives the majority of its receipts from donations, which by their nature are not susceptible to complete audit verifications. Accordingly, the verification of receipts from those donations was limited to the amounts recorded with the bank deposits.

The Statements of Assets and Liabilities as at December 31, 2007 and the Statement of Receipts and Disbursements of Parkwoods United Church, in my opinion and according to the best information given to me, the aforementioned Financial Statement of Parkwoods United Church present fairly the financial aspects of their operations, for the year then ended, applied on a basis consistent with previous years.

While the Financial Statements of the Trustees has not been reviewed as yet, I will give no opinion at this time, as I would definitely have a conflict of interest if I were to do so.

**D.A. Griffin**  
**Auditor**

**Treasurer's Report**

**Parkwoods United Church**  
**Statement of Assets and Liabilities**  
For the Year Ending December 31, 2007

**ASSETS**

Bank	Account Balance	(Note 8)	46,620	
	GIC	(Note 9)	20,473	
	Money Market	(Note 10)	<u>674</u>	\$ 67,767
Church Property (At Cost)				
- Construction (1963)			203,000	
- Construction/Renovations (1994)			<u>989,803</u>	1,192,803

**TOTAL ASSETS** **\$ 1,260,570**

**LIABILITIES**

Short-Term Disability Reserve 20,473

**TOTAL LIABILITIES** **20,473**

**EXCESS OF ASSETS TO LIABILITIES** **1,240,097**

**TOTAL** **\$ 1,260,570**

**Parkwoods United Church**  
**Statement of Receipts and Disbursements**  
For the Year Ending December 31, 2007

<b>RECEIPTS</b>	Actual (\$)	Budget (\$)
Envelopes - Local Expenses	136,280	137,000
- Mission & Service Fund	22,847	24,500
Miscellaneous Income (Note 1)	16,514	15,500
Facilities Income (Note 2)	51,710	43,000
Interest – Maintenance Holdback	11,000	22,000
Interest – Minister’s Housing Allowance Fund	5,000	10,000
Fund Raising (Note 3)	18,868	17,500
Special Givings (Note 4)	3,469	4,000
Parkwoods Funds (Note 5)	4,150	2,000
Trustees Reimbursement (Note 7)	<u>9,000</u>	<u>0000</u>
Total Receipts	278,838	275,500
<b>DISBURSEMENTS</b>		
Ministry & Personnel	150,308	160,000
Committees/Services		
- Worship	1,754	2,000
- Christian Education	613	1,600
- Office	5,881	5,000
- Presbytery/Conference	7,113	7,113
- Communications	1,685	1,800
- Membership	247	200
- Outreach	940	1,000
- Pastoral Care	55	100
- Observer	588	675
- Decor	90	300
- Contingencies (Note 6)	4,259	3,000
- Payments for Trustees (Note 7)	8,864	0
Property		
- Insurance	5,090	6,000
- Utilities	25,242	26,000
- Maintenance	22,749	29,000
Contributions - Mission & Service Fund	25,864	27,800
- Special Appeals (Note 4)	452	2,000
Parkwoods Funds	<u>4,150</u>	<u>2,000</u>
Total Disbursements	<u>265,944</u>	<u>275,088</u>
<b>Surplus (Deficit) of Receipts to Disbursements</b>	<u>12,894</u>	<u>412</u>

**Notes to Financial Statements (Year Ending Dec. 31, 2007)**

**NOTE 1** Miscellaneous Income includes the following.

Donations by	- United Church Women	750	
	- Loaves & Fishes	4,850	
	- Sunday School	124	
	- Bible Study C.D.'s	60	
	- Young at Heart	400	
	- Girl Guides	450	
	- Ryde Lake Camp	150	
	- Quilters	1,536	
	- Celebration Donations	300	
	- Exploring The Gospels	<u>55</u>	
			8,675
	- Loose Offering	2,044	
	- Initial Offering (Envelopes)	271	
	- Observer	386	
	- GST Refund	1,732	
	- United Way	311	
	- Upper Room	153	
	- Movie Nights	364	
	- City of Toronto ( false alarms )	2,408	
	- Miscellaneous	<u>170</u>	
			<u>7,839</u>
			<u>\$16,514</u>

**NOTE 2** Facilities Income was received from:

	- Ont. Gov't Rental	12,000
	- Other Congregations	36,240
	- Functions	<u>3,470</u>
		<u>\$51,710</u>

**NOTE 3** Fund Raising included the following activities.

	- Cookbooks	104	
	- Heartsounds	20	
	- Garage Sale	11,281	
	- Spud Dinner / Auction	5,214	
	- Games Night	610	
	- Maple Syrup	736	
	- Richard Leach Concert	903	
			<u>\$ 18,868</u>

**NOTE 4** Special Givings included the following donations which were remitted to their recipients.

	- M&S Easter	1,039
	- M&S Thanksgiving	996
	- M&S Christmas	<u>982</u>

		3,017
- Massey House	422	
- Rayoak Food Bank	30	
- Eva's Place	00	
		<u>\$3469</u>
<u>NOTE 5</u> Gifts to Parkwoods Funds were received for:		
- Memorial Fund	3,630	
- Benevolent Fund	<u>520</u>	
		<u>\$4,150</u>

**Notes to Financial Statements (Year Ending Dec. 31, 2007) cont'd.**

NOTE 6 Contingencies

- Bank Charges/ Cheques/ Corr	470	
- Mirror	50	
- Council Misc.	81	
- City of Toronto ( false alarm )	2,100	
- Registered Mail	20	
- Garage Sale	376	
- Maple Syrup	720	
- Council Gifts	200	
- All Member Mailing	165	
- Stewardship Mailing	<u>77</u>	
		<u>\$4,259</u>

NOTE 7 Payments for Trustees

- Clean up from Flood (2006)	2,783	
- Advance for Security System	2,000	
- Roof Repairs	<u>4,081</u>	
		<u>\$8,864</u>

NOTE 8 Current Account – General Fund

NOTE 9 Investment for Short-Term Disability Reserve

NOTE 10 Investment for Refugee Fund

## Proposed 2008 Budget

At the 2007 Annual Meeting, I will be seeking your approval of 2008 Budget:

	<b>2007</b>	<b>2008</b>
<b>RECEIPTS</b>	<b>Actual</b>	<b>Budget</b>
Regular Congregational Donations	159,127	151,850
Miscellaneous Income	16,514	15,500
Facilities Income	51,710	37,000
Trustees Payments/Maintenance	20,000	38,000
Trustees Payment/Housing (2007)	5,000	10,000
Fund Raising	18,868	17,500
Special Givings/Parkwoods Funds	7,619	6,000
<b>Total Receipts</b>	<b>\$278,838</b>	<b>\$275,850</b>
<b>EXPENSES</b>		
Ministry & Personnel	150,308	164,500
Committees	23,225	22,650
Property (Insurance, Utilities, Maintenance)	61,945	56,300
Mission & Services Contributions	25,864	25,300
Special Appeals Contributions	452	1,500
Parkwoods Funds	4,150	2,000
<b>Total Disbursements</b>	<b>\$265,944</b>	<b>\$272,250</b>
<b>Surplus</b>	<b>\$12,894</b>	<b>\$3,600</b>

First, let's look at 2007. In the Receipts area, both our Facilities Income (with the Elections Ontario rentals) and our Fund Raising activities exceeded our Budget. In the Expense area, our Ministry and Personnel costs were down with our Church Secretary's leave of absence, our various Committees managed their resources well and the anticipated Property expenses were below budget by \$8000.. Hence, we achieved a surplus of nearly \$13,000!

Now, looking at 2008, we have had to reduce our forecast for individual contributions (Local/ Mission & Service) by \$8,000, based on the data we received from the Pledge cards. For those who changed their pledges from previous years, the majority were able to increase their support. We are grateful for their doing so. The root problem, then, is our inability to significantly increase the number of people who worship with us.

The 2008 Facilities Income does NOT recognize the possibility of another rental arrangement should there be a Federal Election. We have included an increased amount of Trustees Income as this was not paid in 2007. The overall income reduction for 2008 is approximately \$3,000. I should note our increasing dependency on alternate income areas such as Trustees Funds and the Rental of our facilities to other organizations.

Our 2008 Expense budget is \$269,750., an increase of approximately \$4,000.

Your Finance Committee is most appreciative of the wonderful support of EVERY member and adherent of our congregation. The energy everyone puts into the various committees and activities is what makes Parkwoods special. Your commitment to maintaining the financial health of our Church is commendable.

Thank you!

**Cam Ferguson**  
**Chair, Finance**

## Trustees

### Parkwoods United Church Trustees 2007 Financial Statements

#### *Maintenance Holdback Fund*

##### Statement of Financial Position As at December 31, 2007

ASSETS			
Cash	\$	1,714	
Investments at Cost		<u>\$402,818</u>	
(Market Value - \$443,214)		\$404,532	
CAPITAL and CONTINGENCY RESERVE			
Contingency Reserve - Outreach Programs	\$	20,000	
Capital Beginning of Period		\$384,022	
Net of Revenue and Expenses		<u>510</u>	
Capital End of Period		<u>\$384,532</u>	\$404,532

##### Statement of Operations For the Year Ending December 31, 2007

REVENUE			
Bank Interest	\$	109	
Mutual Funds Distribution		\$ 17,629	
Gain on Sale of Investments		<u>\$ 2,772</u>	
			\$ 20,510
EXPENSES			
Bank Fees	\$	0	
Payments to Parkwoods United Church		<u>\$(20,000)</u>	
			<u>\$(20,000)</u>
NET of REVENUE and EXPENSES	\$	510	

#### Note to Financial Statement

The Fund is on deposit with Phillips, Hager and North Investment Management Ltd. where it is invested in a strategic mix of bond, income and equity funds.

## ***Minister's Housing Allowance Fund***

### **Statement of Financial Position As at December 31, 2007**

ASSETS		
Cash	\$ 2,406	
Investments at Cost	<u>\$291,802</u>	
(Market Value - \$303,031)		\$294,208
CAPITAL		
Beginning of Period	\$285,848	
Net of Revenue and Expenses	<u>\$ 8,360</u>	
End of Period		\$294,208

### **Statement of Operations For the Year Ending December 31, 2007**

REVENUE		
Bank Interest	\$ 168	
Mutual Funds Distributions	<u>\$ 13,192</u>	
		\$ 13,360
EXPENSES		
Bank Fees	\$ 0	
Payment to Parkwoods United Church	<u>\$ (5,000)</u>	
		<u>\$ (5,000)</u>
NET of REVENUE and EXPENSES		\$ 8,360

#### **Note to Financial Statement**

The Fund is on deposit with Phillips, Hager and North Investment Management Ltd. where it is invested in a strategic mix of bond, income and equity funds.

## ***Wayne and Mary Linkert Memorial Fund***

### **Statement of Financial Position As at December 31, 2007**

ASSETS		
Cash	\$ 7,527	
Investments at Cost	<u>\$ 84,600</u>	
(Market Value - \$ 82,378)	\$ 92,127	
CAPITAL		
Beginning of Period	\$ 91,731	
Net of Revenue and Expenses	<u>\$ 396</u>	
End of Period	\$ 92,127	

### **Statement of Operations For the Year Ending December 31, 2007**

REVENUE		
Bank Interest	\$ 435	
Mutual Funds Distribution	<u>\$ 4,600</u>	
		\$ 5,035

EXPENSES		
Bank Fees	\$ 0	
Donations to Outreach Initiatives	<u>\$ (4,639)</u>	<u>\$ (4,639)</u>
NET of REVENUE and EXPENSES		\$ 396

**Notes to Financial Statement**

1. Cash is on deposit with a Canadian chartered bank where it earns interest on the average monthly balance at the bank's prime rate less 2%.
2. On January 3, 2007 \$80,000 were transferred to Phillips, Hager and North Investment Management Ltd. where it is invested in a strategic mix of bond, income and equity funds.

**Memorial Fund**

The Memorial Fund of Parkwoods United Church accepts gifts and administers all donations to be used for remembrance purposes. All gifts are received in memory of loved ones whose memory is cherished by family and friends. Parkwoods has been most fortunate over the past 40 odd years to have many memorials within the confines of our Church. Information regarding the Memorial Fund is available from the church office or the chairperson of the committee.

**Memorial Fund Financial Statement**

<b>Bank Balance as of January 1, 2007</b>	<b>\$3387.43</b>
<b>Receipts:</b>	
Memorial Gifts Received	\$3630.00
Bank Interest	1.62
<b>Total</b>	<b>\$7019.05</b>
<b>Disbursements:</b>	
Memorial Gift	\$ 588.87
Bank Chargers	.60
<b>Total</b>	<b>\$ 589.47</b>
<b>Bank balance as of December 31, 2007</b>	<b>\$6429.58</b>

## Membership Additions and Deletions – 2007

### Table 1 - Received into Membership

#### Membership: by Re-Affirmation and Renewal of Faith Proclaimed in Baptism

*"There is one body and one Spirit, just as you were called to the one hope of your calling, one Lord, one faith, one baptism, one God and Father of all, who is above all and through all and in all."*

#### Reaffirmed Membership

Frank Hazelwood

Donna Lumsden

Jock Lumsden

Betty Hart

### Table 2 – By Baptism and Profession of Faith

*"A child will come into our lives with open hearts, open eyes.  
We surround them with a love outpoured  
And place the child in the hands of the Lord."*

Bryanna Linda Beverly Murdoch

Alexandrea Robin Victoria Murdoch

### Table 3 – In Memoriam

*"I am the resurrection and the life, He who believes in me, though he die,  
yet shall he live."*

Noreen Dorothy Kennedy

Glen Thomas Anderson

Ann Beverly Davies

John Picton Davies

Stan Hollingsworth

### Table 4 – Marriages

*"What therefore God hath joined together, let no one put asunder."*

Jason Patrick Yong-Yow      and  
Jesse Alexander Koptie      and

Aimee Anne Ramnath  
Jennifer Ann Shaver

### Table 5 – Year End Summary

Full Year Totals	2006	2007
<b>Received into Membership</b>		
By Profession of Faith	12	
By Re-Affirmation of Faith		4
By Transfer		
<b>Total</b>	<b>12</b>	<b>4</b>

## Removed from Roll

By Death	5	3
By Transfer		7
By Act of Session		
Requested	2	24
<b>Total</b>	<b>5</b>	<b>34</b>

## Year End Membership

Resident Active Members	175	147
Resident Inactive Members	60	54
Non-Resident Members	37	41
<b>Total</b>	<b>272</b>	<b>242</b>

**Active Adherents** **49**

## Other Totals

Baptisms	8	2
Marriages	2	2
Funerals	7	5

## United Church Women

This past year has progressed much the same as other years. We have two units meeting once a month – one in the afternoon and one in the evening with a total of 30 women enjoying fellowship together.

Some of our activities included :

- hosting the Toronto Don Valley Presbyterial Annual Meeting in February
- participating in the World Day of Prayer in March
- remembering Massey Centre with a special offering and collection of mother and baby items in May
- having June and Bill Goodings to talk about their trip to Sri Lanka and showing us their powerpoint pictures in September. It was a most interesting presentation.
- And of course our Annual Meeting and Advent service with Susan Cox as our guest speaker, telling us about North Korea life and hopes for the future and Anya Kay Dixon as our guest soloist for the evening – a real treat for all of us.
- Sandra Chapman, Barbara Greenleaf and I attended monthly Executive and General meetings of the Don Valley Presbyterial and we also attended the Toronto Conference UCW Annual meeting in Brampton this year, and enjoyed the singing, speaker, meals and Bible study.

In closing, I wish to thank Bev Miller, Rita Kent, Peggy Corbett and Barbara Griffin for their time and support in everything we do and to all the UCW ladies and the congregation for their interest and support.

**Mabel French**

## U.C.W. Treasurer's Report

### PARKWOODS UNITED CHURCH WOMEN STATEMENT OF FINANCIAL CONDITION DECEMBER 31, 2007

#### RECEIPTS FOR 2007

<b>OFFERING</b>	<b>\$2,493.50</b>
<b>OVER &amp; ABOVE</b>	<b>\$440.00</b>
<b>THANK OFFERINGS</b>	<b>\$369.40</b>
<b>OTHER</b>	<b><u>\$750.00</u></b>
	<b>\$4,052.90</b>

#### DISBURSEMENTS FOR 2007

<b>THANK OFFERING</b>	<b>\$369.40</b>
<b>PRESBYTERIAL</b>	<b>\$175.00</b>
<b>PROGRAMS</b>	<b>\$150.00</b>
<b>PARKWOODS CHURCH</b>	<b>\$750.00</b>
<b>BENEVOLENT FUND</b>	<b>\$200.00</b>
<b>M &amp; S</b>	<b>\$750.00</b>
<b>DONATIONS</b>	<b>\$650.00</b>
<b>MISC.</b>	<b><u>\$196.60</u></b>
	<b>\$3,241.00</b>

**BANK AS AT DEC. 31, 2007**      **\$3,459.60**

## **Council Committee Reports**

### **Presbytery Report**

Parkwoods United Church is part of the Toronto Don Valley Presbytery. For the past six years, I have been the Parkwoods United Church representative at Presbytery, and Carolyn Horton teams with me as the Alternate Presbytery representative. Reports from Presbytery meetings are made regularly to the Parkwoods Council, and issues affecting the life and work of our congregation are shared accordingly. Parkwoods United Church was host for the first 2008 Presbytery Meeting, on January 15<sup>th</sup>.

For the current year, Rev. David A. Bruce, one of the ministers at Leaside United Church, is the Chairperson of Toronto Don Valley. Rev. Norm Seli of Jubilee United Church is the Chairperson Elect. Churches within the Presbytery host meetings which are held six times a year. The Presbytery Executive meets in alternate months. Significant events and decisions of respective churches are highlighted at Presbytery meetings, including discussion of issues affecting the United Church as a whole.

By participating in Presbytery, one has opportunity to look beyond the Parkwoods community, share successes and challenges, and the work of the larger church. Our minister, Rev. Sarah Fanning, has accepted the role as Executive Secretary for Toronto Don Valley, and continues to be an active participant within our Presbytery.

**Lynda McCowan, Presbytery Rep.  
Carolyn Horton, Alternate**

### **Ministry and Personnel Committee**

The work of the Ministry and Personnel Committee is key to congruous relationships between the staff and the Church congregation. Within its mandate as an advisory and consultative body to the Church Council, its goals are:

1. Providing support and facilitating two way communications between staff and the congregation, and between staff members;
2. Administering and communicating with staff re: their salaries, allowances, benefits, terms of work and submitting recommendations, prior to the Church budget process;
3. Clarifying the relationships of the church staff regarding their responsibilities and accountabilities;
4. Problem solving issues and/or concerns as they arise with members of staff and/or with the church congregation regarding staff responsibilities and work performance;
5. Conducting regular reviews of the effectiveness of staff members as identified in the goals and objectives established by the Church Council.

### **2007 Highlights**

The M&P Committee meets several times during the year, to review staff job responsibilities and staff prioritized goals. Supportive discussions throughout 2007 were held between staff and their M&P liaisons. Salary recommendations for 2008 were reviewed and agreed by M&P, to be factored into annual budget considerations. Staff members have been encouraged to prioritize goals for the year 2008, as discussed during their evaluation process.

Rev. Sarah Fanning continues to vitalize our Christian growth at Parkwoods with meaningful worship, introduction of new ideas and media, and facilitating interesting Bible studies. This year's focus is on Christian Development, Pastoral Care and Worship.

Rasa Gudiene has provided Parkwoods with an enriching year of music. The Easter music program and Christmas concert were wonderful successes and testimony to the musical talents she shares with our worshipping community.

Glory Wigle has resumed her role as Office Administrator, after a Personal Leave of Absence in Vietnam. Her return to the office was a smooth transition, and we know how much her leadership in the church office is appreciated.

Elaine Hopley capably took over the Office Administration for 7 months during Glory's leave and we thank her for her enthusiasm and diligence during those months.

Ross McKenzie retired on October 30<sup>th</sup> after 7 years as Custodian. The Parkwoods congregation paid tribute to his dedicated work effort and 65<sup>th</sup> birthday on Sunday, October 28<sup>th</sup>.

Michael Reid has ably eased into his new position as Custodian and already the Parkwoods congregation has witnessed his energy and commitment to the upkeep of the church building.

On behalf of Ministry and Personnel, I extend words of appreciation to the Parkwoods' staff - Rev. Sarah Fanning, Rasa Gudiene, Elaine Hopley, Glory Wigle, Ross McKenzie, and Michael Reid, acknowledging their excellent contributions over the past year. A special note of thanks to the Reverend Bob Shorten, our Minister Emeritus, for his ongoing supportive care and concern of the Parkwoods community.

Looking forward to 2008, the M&P Committee is pleased by the commitment of the Reverend Sarah Fanning and Rasa Gudiene, Glory Wigle and Mike Reid as they continue to serve Parkwoods. We are confident that the Parkwoods staff will continue to serve our needs with great skill in the coming year.

Thank you to my dedicated M&P Committee members - Norma Evans, Dolores Samuels, and Mac McInnes.

Respectfully submitted,

**Lynda McCowan (M&P Chair)**

### **Worship Committee**

The Worship Committee this year was comprised of The Reverend Sarah Fanning, Music Director, Rasa Gudiene, Chair, Mary Kishi, and members Mabel French, Betty Beharry Lall, Dorothy Bray, and Rita Kent.

All Committee members contribute to the Worship services in different capacities and Parkwoods greatly appreciates their dedication and hard work throughout the year.

We would like to thank the many people at Parkwoods who make our Worship services possible:

- Glory Wigle, our Office Administer, who handles many Worship inquiries, prepares the Scripture readings for our volunteers and produces the bulletin every Sunday. Her work is greatly appreciated. This year, we were pleased to work with Elaine Hopley, who worked as the Office Administer while Glory was on leave from January to August. Elaine was a great support during her time in this position.
- Our Custodian, Ross McKenzie. We have worked with Ross for many years and have appreciated his hard work behind the scenes in keeping our Church clean and prepared for Worship each Sunday. Ross retired at the end of October and we wish him well in his retirement years. We know he and his family will continue to support Parkwoods in many ways. We are looking forward to working with Ross's successor, Mike Reid.
- Our Senior Choir which enriches our services with their beautiful anthems and leads the congregation in song. Thanks to Rasa Gudiene for her leadership. Thanks to Brian Jeffs on horn. Also, our Junior Choir

which delights our congregation with their gifts of music. Thanks to Helen Bawtenheimer and Sharon McKenzie - Bone for their leadership.

- The décor team led by Dorothy Bray and Betty Beharry Lall. Their skill creates a welcoming and beautiful Sanctuary particularly at Easter, Advent, Christmas, Thanksgiving and Remembrance Day and we greatly appreciate their efforts. We are very sorry that Betty will be moving to Port Hope in December yet we wish her and her husband well in their new home.
- Rita Kent, who arranges for ushers and greeters to be available for Worship every Sunday. Many thanks to Rita for her dedication to our Worship services.
- All the lay participants who help with our services and the Communion teams which serve Communion on a monthly basis.
- All our Sunday School teachers and Baby Care providers. Our Worship services are supported through their work with the children within our congregation.
- The many coffee hosts. Thanks to Beryl Anderson for coordinating this fellowship time following each service.
- The Sound Team: the important guys up in the Balcony that we couldn't do without.
- The Property team who keeps our Church in such great repair.

We have had many memorable services this year. We'd like to highlight some of these:

- The Baden Powell Service held on February 18<sup>th</sup>. The 15<sup>th</sup> Toronto Cub Pack led by Norma Parker, took part in the service. The cubs provided the Colour Parade, led the congregation in the Opening Prayers and read Scripture. We appreciate their involvement in this service.
- Our meaningful Lenten, Good Friday and Easter services led by Rev. Sarah.
- Our 'Earth Day' Service held on April 15<sup>th</sup> led by guest speaker, Rob Crew, son of Marg and Bill Crew.
- On April 22<sup>nd</sup>, an Outreach Service took place with the theme, "Beacon of Light". This service informed the congregation about the support of Massey Centre, the 'Out of the Cold' program, the support of the extended family members of Frederick and Perpetua Nzeyimana in Burundi, and the new 'Grandmothers from Africa' program. Following the service, other outreach initiatives were highlighted at information booths. Many thanks to John Horton and the Outreach Committee for leading this service.
- Pentecost and Holy Humour Sunday, on May 27<sup>th</sup>, was another Worship highlight this season. So many 'kids' young and old shared their faith with laughter in the 'Humour Moments', 'Holy Hula Hoops and the 'Pentecost Flames'. Many thanks to Rev. Sarah for her creation of this fun-filled service.
- Our well-attended summer services. Thanks to Rev. Sarah for her leadership of these services. We were also pleased to have Joan Smith, a Ministerial candidate, as guest preacher for three of the Sundays in July. Thanks to Marg Crew for providing music during Rasa's vacation in August and to the many soloists each week.
- Our special 'Welcome Back' service and BBQ on September 11<sup>th</sup>. Although the BBQ was hampered by rain, all members enjoyed sharing fun, food and conversation.
- Our traditional Remembrance Day service, held on November 11<sup>th</sup> this year. Many thanks to all involved in this meaningful service in which we gave tribute and thanks to all veterans who have served in past wars and in the armed forces.
- Our 47<sup>th</sup> Anniversary Service held on November 18<sup>th</sup>. It was a privilege to have the Reverend Kay Cho, a former Associate Minister of Parkwoods as our guest speaker. Kay was very pleased to be invited back to preach and enjoyed renewing friendships with many of our members and enjoyed meeting our new members.
- Our Advent and Christmas Services:
  - Our Christmas pageant on December 23<sup>rd</sup> with the little ones from our Sunday School
  - Our Christmas Eve Candlelight and Communion Service
  - Our Christmas Day Service led by Rev. Sarah and Rasa Gudiene
  - Our December 30<sup>th</sup> Service, "The Twelve Days of Christmas" led by Mac McInnes.

As I step down as Chair of the Worship Committee this year, I would like to give a heartfelt thank you to all the people of the congregation for your past support. It has been a privilege to work with you all in providing Worship at Parkwoods.

God Bless.

**Mary Kishi,  
Chair, Worship**

### **Membership Committee**

The Membership committee is responsible for hosting coffee time after our church service each Sunday. A schedule is prepared twice a year for this purpose. We see that each person has a name tag. Our whole congregation is responsible for welcoming new people in our midst. A breakfast party is hosted at least once a year to welcome new comers; On December 2<sup>nd</sup> a 'get to know one another' breakfast was served to two new members, 15 adherents and Council members. The roster of members and adherents is edited each year. Phone calls are made to people who are no longer attending.

We would like some new volunteers for coffee hosting. It is easy, a good way to help out and to meet new folks.

**Beryl Anderson  
Chair, Membership**

### **Sound/Videograph Team**

The regular team members, Ken McKenzie, David Bone, Mike Reid, Don French, Cam Ferguson and Dave Gurd continued their faithful stewardship of our sound system during 2007.

Early in the year we purchased a new head mic for Rev. Sarah Fanning through a generous gift from the Memorial Fund. The new mic has enabled the congregation to hear our Sunday services more clearly with less volume fluctuation. We continue to tape Sunday morning services and videotape some of our special services. If anyone would like to join our sound team, please contact Dave Gurd.

**David Gurd**

## Music at Parkwoods

### *A Year at a Glance*

- Everybody enjoys the performances of our Junior Choir. Thanks to Sharon McKenzie-Bone and Helen Bawtenheimer for their skilled leadership.
- We are all so blessed nearly every Sunday morning to hear an amazing sound of a trumpet. That's our faithful Brian Jeffs.
- Recipient of a Zephyr Scholarship in 2007 was our wonderful pianist and flutist Joanna Lansche.
- African drumming group under the instruction of Frederic Nzeyimana surprises us every time we hear them performing.
- So many gifted members of Parkwoods, singers and instrumentalists, contributed to our summer services, making them very special.
- Thanks to our talented supply organists Mary Anna Higgins and Marg Crew who kindly filled in during my absences.
- We all were so blessed by having so many musical people involved in the preparation for our annual Christmas concert; my special thanks to our excellent sound technician David Gurd.
- My thanks to everybody in the congregation for your warm support and encouragement throughout the year.
- Our wonderful staff at Parkwoods makes a great team to serve God and the people.
- Last but not least, thank you everybody in the Senior Choir! Thanks for your ongoing support, your love to sing and your commitment.
- Thanks to our enthusiastic Choir President Mac McInnes for his devotion, time and new ideas.
- We all look forward to one more MUSICAL year!

Musically yours,  
**Rasa Gudiene**

**Senior Choir Financial Report - 2007**

Balance Forward Dec. 31/2006 **\$764.46**

Receipts:

CD Sales:	\$20.00
Donations:	\$0.00
Dues:	\$168.00
Interest	\$0.28
Christmas Concert	\$430.73
Christmas Cantata Sold	\$30.00
Christmas C.D.Sold	\$190.00
Cash In:	\$13.30
Cash in (mailing letters)	\$11.58

**Total:            863.89            \$863.89**

**\$1,628.35**

Disbursements:

Cheques	-----	\$55.40
Cash out (mailing letters	-----	\$11.58
Christmas C.D.'S	-----	\$179.22
Social (Bbq, Flowers	-----	\$67.06
Coffee Nights)		
Zephyr Expenses	-----	\$0.00
Zephyr Bursaries (1x150.00)		\$150.00
	-----	
Cards/Postage	-----	\$0.00
Christmas Concert	-----	\$60.81
Expenses		
Christmas concert	-----	\$50.00
musicians/tech support		
	-----	
Cash out	-----	\$13.30

**Total            587.37**

**Year End - Receipts vs Year End Balance:            \$1,040.98**

NOTE:     \$142.00 of the bank balance is reserved for the Zephyr fund.

## **The Pastoral Care Team**

Once again I am reporting on our Team for the year. A few years back I reported that a new Team Leader would be in place, but good or bad I am still “looking after business”.

Thanks are in order to the dedicated Team members for their efforts in 2007 and in the past years.

Our goal has been communication with the Parkwoods families who need a little extra care at times of difficulty - illness, hospital stay or bereavement . In the past year a number of families have suffered the loss of loved ones and quite a few folks have been ill and some in hospital. Our Team has been diligent in trying to contact or send cards to the families involved. Rev. Sarah does an excellent job of contacting and visiting Parkwoods families.

Unfortunately some folks may have felt they were missed or not contacted – we apologize but ask for your help in this regard. If we have not heard of the families needs we cannot respond.

We would ask you to continue “the circle of friendship” connecting the Congregation. Call a friend if you missed them at Church, talk to friends at the local plaza – say hello to a new person in a group or at an event. If you believe they would appreciate some contact please call Barbara Griffin or the Church Office to let us know of any difficulty. It can be very rewarding and a pleasant task keeping in touch with “old” friends and becoming acquainted with the new folks at Parkwoods.

**Barbara Griffin**  
**Chair, Pastoral Care**

## **Prayer Network**

The purpose of the Prayer Network is to offer daily prayer to those in need who have asked for prayer support during illness, bereavement and other difficult times in their lives.

We offer prayers daily for each person. A prayer request can be made directly to us, our minister or Glory Wigle in the office. All requests are confidential.

There are currently 13 members in our prayer group. We have been an active team since 1993. We meet together every month to support and update one another on prayer needs. As a group, we draw strength for knowing that God hears our prayers.

**Carol Jeffs**  
**Co-ordinator**

## **Outreach Committee**

2007 accomplishments by the Outreach Committee reflected the efforts of a strong cohort of volunteers, who gave leadership and support to thirty outreach activities for the year. Some of their efforts were highlighted in a Worship Service in March that was devoted to Outreach. Called *Beacons of Light*, the Service focused on global and local needs being met by Committee initiative and hard work, as well as further opportunities for service under the banner of Parkwoods' Outreach. Outreach initiatives by Parkwoods this past year included:

- Joint support with the *Linkert Memorial Fund Committee* in monitoring and providing modest support for the education of a large orphan family in Burundi, one of the most impoverished nations in Africa.
- Continuing liaison with Division 33, Metro Police Department to bolster *Community Safety*, by posting their newsletter of local Safety information.
- *Friday Family Movie Nights* are oriented to families with young children in our congregation and neighbourhood. A light supper and refreshment augment the DVD movie showing. Admission is free, with voluntary donations covering the costs of the project. *Loaves and Fishes* prepare the food and refreshments.
- *Loaves and Fishes* provided many-sided contributions to Church and community life again this year.
- Outreach connected with *Meadowcroft*, the nearby Seniors' residence by offering periodic worship services and visits with the residents.
- Outreach makes annual donations to three shelters, as well as *Rayoak Foodbank*. Shelters for the homeless, women and youth with which we have regular contact are: *Out of the Cold*, *Massey Centre and Eva's Place*. Outreach team members gather and distribute food, clothing and other items for these community agencies.
- The Outreach committee maintains an active church link to the adjoining *Brookbanks apartment building*.
- Outreach members organize a dynamic Parkwoods presence at the *Canada Day Celebrations*. This past year a highlight of the Community Picnic was Frederick Nzeyimana and his dancing *Burundi Drummers*.

Outreach Support for the Christmas Season included the annual *Project Christmas Child* which saw the filling of upwards of one hundred boxes for children overseas in deprived circumstances. The *Mitten Tree* was not just a lovely decorative sight, but represents the knitting efforts of Parkwoods' women for children in our neighbourhood. *Christmas Cheer Gifts* were prepared and delivered to those members of the congregation experiencing illness or some other difficulty, a gesture that they are in the thoughts of the congregation. Parkwoods' Office provides *Emergency Food and Clothing* (and manages the *Field to Table Service*) which is especially helpful with the cold weather, but which operates all year around.

Other Outreach activities included an active *Quilters group* and a pilot *Stitch n' Chat* social group. Outreach works in tandem with *Mission and Service*, *Pastoral Care* and the *Linkert Memorial Fund Committees*.

Parkwoods' Outreach includes the *Benevolent Fund*, which is administered by the Minister. A special new initiative this year was a Parkwoods-inspired chapter of the *Grandmothers' Movement*, which provides moral and tangible support to beleaguered grannies in Africa, part of the Stephen Lewis Foundation Campaign to combat AIDS.

**John Horton**  
**Chair, Outreach**

## **Mission and Service Report**

This year I took over M & S from Mabel French – a hard act to follow. The Mission and Service Fund has been very well supported by our congregation. It is very satisfying to see that we are a very generous congregation.

At least 39 countries, including Canada are benefited by your generosity. One place I would like to mention, which benefits greatly from the M & S Fund is the Christian Resource Centre near Regent Park in Toronto. The staff, volunteers and other resources work with people whatever their circumstances. The centre provides advice, helps them get back on their feet, finds them living quarters, and jobs all of which help their self-esteem. This is a small, but remarkable, dedicated and hardworking staff.

Many thanks to Lorne Van Vliet for keeping the financial record for M & S in order.

With God's help we help ourselves by helping others.

**Maaike Russell**

## **The Wayne & Mary Linkert Memorial Committee**

The Committee meets to attend to matters that come to our attention. All proposals made by the Committee must be approved by Parkwoods Council. We welcome suggestions of initiatives that the Committee might consider.

In 2007 we made donations to the following:

- continued support to the education of the family in Burundi
- the automatic door opener into the lobby
- Ryde Lake Camp
- subsidized a Parkwoods camper at Ryde Lake
- Massey Centre
- provided gifts for two families at Christmas
- contributed to the Outreach Committee's Christmas Cheer gifts to Parkwoods shut-ins

Members of the Committee are:

Sandra Chapman & Carol Keffer – co-chairs

Rita Kent, Norma Evans, Bud Bray, Cam Ferguson and Don French

**Sandra Chapman & Carol Keffer, Co-chairs**

## **Christian Development**

A heartfelt thank you to our past Christian Development chair, Mabel French. We really appreciate all the dedication and hard work Mabel has done for Parkwoods. Mabel has most certainly made a difference and enriched the lives of our youngsters over the years.

**The purpose of Christian Development is to ensure the on-going educational needs of the congregation and community, so that programs and events can be designed, planned, promoted and carried out. We are blessed with dedicated volunteers and participants involved in these various programs.**

The goal at Parkwoods, in growing our future is to encourage additional leaders, teachers, facilitators and volunteers to share time and talent to expand child, youth, and adult Christian studies.

Our Church School curriculum is called “Seasons of the Spirit” and follows the lectionary.

In September, we held a welcome back to Church & Sunday School Barbeque for all at Parkwoods. Although it was raining, we brought the food, fun and games indoors and had a great time.

### **Adult Bible Study**

We have had three Bible study groups this year led by our very capable Rev. Sarah. Evaluations revealed that there is great interest in more study groups. Therefore, another study group is planned to occur during Lent. Everyone is welcome to join us.

### **Sunday School**

Sunday School registration has grown to 35 children, aged 4 years and up. We have welcomed several new families into our midst. Their enthusiasm in participating is heart-warming. We have now split the class into two groups. One class is for the 4-7 years olds, and the other for 8 years and up.

For Advent, and as part of the intergenerational service, the children put on a Sunday School pageant, on December 23<sup>rd</sup>. A huge thank you to the team of Sunday School teachers, assistants, volunteers and helpers: Lynda McCowan, Frank Hazelwood, Joanna Lansche, Heather Reid, David Szeto, Ken Szeto, Jing Xu and Elaine Hopley.

### **Baby Care**

We have 6 children, aged from infancy to 3 years old registered in the nursery. We are growing in this area, as well. Thank you to Maggie Xu, Alison, Heather and Jane Reid for volunteering to help with our little ones.

**Elaine Hopley**  
**Chair, Christian Education**

## **Library**

The library has been managed very well for the past few years by Marilyn Symes. During that time, the library was reorganized and expanded with new books and videos and a section for youth. Many books were donated by members of the congregation for our use. Marilyn compiled a series of binders in the Pastoral Care section for your information. The topics are useful information regarding health care services, transportation, library services, local agencies and long term facilities. We thank Marilyn for her dedication to updating our library.

We are in need of a new library coordinator and if you are interested, please contact Elaine Hopley or Glory Wigle.

## **Communications Committee**

We produce 4 newsletters and the Annual Report each year. The newsletter, produced at the end of September, before Christmas, at Easter and in June informs you of activities and events throughout the year. We appreciate all who contribute articles and photographs to keep everyone up to date with the happenings at Parkwoods.

Burt Keffer assists with putting the newsletter together, Nancy Jean Nickel provides the monthly calendar and Glory Wigle the weekly bulletin for the website. Marsha Lyner and others assist with distributing the newsletter. Newsletters are mailed to those who cannot attend church and they appreciate hearing about the people and activities. Thanks to many of you who deliver newsletters to friends and neighbours who aren't at church the days they are distributed. This alleviates mailing costs.

You can also read the newsletters, Annual Report and other information about Parkwoods on our website at [www.parkwoodsunitedchurch.com](http://www.parkwoodsunitedchurch.com) (or just type in Parkwoods United Church and your computer will do the work for you.) Thanks to Cliff Hope who updates the website regularly. If you want to read the newsletters on the website, just let Glory know and we will not print or send a copy to you.

**Please note that in the interest of privacy, no personal telephone numbers are included in the newsletters or the Annual Report. All enquiries regarding programs can be made through the church office.**

If you would like to share family activities, photographs or items of interest to others, you are welcome to contact the chair of communications about putting them into a newsletter. A new chair of Communications will take over as of the Annual Meeting. Thanks to all of you for your interest and support while I have been Communications Chair.

**Carol Keffer  
Chair, Communications**

## **Property Committee**

This past year for Property, as always, has been extremely busy. To the many who were involved in the 2007 maintenance tasks and the numerous changes, you have my sincere thanks.

- In short form, I list only some of your accomplishments for 2007.
- Change of Alarm Monitoring Service
- Installation of Video Security System
- Installation of Supplementary Heating
- Use of Community Volunteer Hours for Cleanups
- Verification, with Fire Department audit and acceptance, of the upgrade of alarms and equipment to meet current fire regulation codes.

- Refinishing of five lounge tables and glass coverings.
- Completion of roof patching in the New Wing extension.
- Use of facilities as the main returning office for the Provincial Elections Ontario, Don Valley East site.
- Installation of new Church Watch software for the office and givings administration tracking. This replaces the current Cas software package destined to be discontinued in spring 2008.
- Completion of custodial search as a replacement for Ross McKenzie's October retirement.
- Start of floor refurbishment.

And of course as always to those who continue to ensure that all the normal maintenance tasks involving numerous small repairs, routines on air conditioners, elevators, sprinkler systems, fire control, snow removal, Christmas enhancements etc. are still getting done. Thank you.

For as long as I have been Property Chair, I have been making special mention of the following people for their efforts on my and your behalf. And I sincerely thank them once again, as they continue to help me. Hugh and Greta Simms, Dorothy and Bud Bray, Don Anderson, Burt Keffer, Brian Jeffs, and Cam Ferguson. Year after year these people continue to keep our Parkwoods property in good shape, and do this within budget. Well done again ladies and gentlemen.

A very special thank you for all his efforts over the past has to go out to Ross McKenzie our former custodian. I think we could all agree that, for all of Ross's participation in the many aspects of Parkwoods worship, both as Custodian and a member of this Church we are both grateful and appreciative. Thanks again Ross and enjoy your retirement.

And a very warm welcome to Mike Reid our new custodian. It's great to have you with us.

To all who help to keep the property, operating and safe, THANKS!!

**Mac McInnes**  
**Chair, Property**

### **Facility Sharing**

**Team Goals:** To provide smaller congregations the chance to worship in a Sanctuary type setting.  
To help to supplement Church revenues  
To give a meeting space for various outreach programs through the Church and in the community.

### **2007 Accomplishments:**

The past year has seen a fair bit of activity in our facilities rental. There was a slightly higher number of single occasion rentals, and of course our largest rental was the Ontario Election Returning Office for Don Valley East, during the past Provincial Election. This was a good revenue generator for the Church, and should a Federal Election be called in 2008, we are likely to be selected as the returning office for that. I would sincerely like to thank the Congregation and members of Parkwoods for their patience in dealing with the many changes that must occur to accommodate such a large and important function.

We continued to have the Turning Point Christian Assembly under Pastor Mendosa, the Smyrna Seventh Day Adventist congregation under Pastor Williams, and the Korean, Grace and Love Church, under the

leadership of Pastor Yang Koung Mo. Please be aware that these tenants use part of our building on Tuesday and Wednesday evenings, along with Saturday and Sunday afternoons. We will continue to rent for weddings and special functions, on a discretionary rental basis. We are sure that you can understand that with the heavy use of the church property, booking space must be done, as early as possible. Special consideration will still be given for members of Parkwoods, so if you have a unique event please feel free to discuss it with me.

### **Plans for the Coming Year:**

This property is now being used for a lot more community outreach programs with family video nights and the Early Years Program on Fridays, and possibly expanding into Wednesdays. This is a good problem to have, and demonstrates the vitality of Parkwoods, and the need to check for space when doing your event planning.

A big thanks to Ross McKenzie, for his efforts in dealing with the additional setup problems and higher usage. And also thanks to Glory Wigle and Ross McKenzie again, for keeping me apprised of the numerous rental inquiries.

**Mac McInnes**  
**Chair, Property**

## **Group Activities**

### **Loaves and Fishes**

Another busy year with Sunday lunches, Annual Meeting Lunch, U.C.W. Presbyterial lunch, refreshments for “An Evening with Richard Leach, dinner for the Welsh Ladies and Police Choirs, the Spud dinner (the men did the potatoes), Young at Heart June and December dinners, Betty Beharry Lall’s special birthday lunch, the Lumleys 50<sup>th</sup> anniversary refreshments and the Davies’ memorial reception.

Our group is getting smaller and many of us are getting slower. We will miss Betty Beharry Lall, but welcome Pat Lansche and Pethol Forde

We have been able to give the church \$4850 this year. Our “small group ministry” continues. We enjoy preparing the food and serving our church family. Thanks for supporting us.

**Lois Keir**

### **Quilting Group**

We added a few more quilters to our group this year.

Baby quilts, lap quilts, tote bags and even Christmas stockings have been part of our Monday morning sewing. The rest of the time has been spent piecing and quilting “The Butterfly Quilt”. Thank you for supporting us and buying tickets. The raffle made over \$800.

We enjoy our time together chatting and sewing. Anyone is welcome to come and join us.

**Lois Keir**

## **Men's Fellowship Group**

The Men's Fellowship Group was active in other areas in 2007, so the group came together only to prepare the February 20 Pancake Supper. Over 100 Parkwoods folks and friends enjoyed the fun and vast quantities of food. Thanks to the guys and to our customers. We welcome newcomers to this relaxed and friendly group.

## **Brian Jeffs**

## **Young At Heart**

YAH, now in its 30<sup>th</sup> year, operated its bridge and euchre programs during the January - May and September - December periods of 2007 ( Fridays at 12:00 in the Church Hall). YAH also arranged two well - attended theatre day-trips, with participation by members of the Parkwoods congregation, one in the spring to attend a Norman Foster comedy at Theatre Aquarius with lunch at the delightful Old Mill in Ancaster, and one to attend a hilarious production of "Crazy for You" at St. Jacob's Theatre in October with luncheon at Conestoga and shopping at the St. Jacob's markets.

We continued to increase our emphasis on social activities and in addition to our Spring Luncheon and a Christmas Dinner, both catered by The Loaves and Fishes, we enjoyed two Sandwich Luncheons. The bridge group provided a luncheon in the spring with an Easter theme, and the euchre group adopted a Halloween theme for their lunch in October.

Our activities were funded in part by monthly white elephant draws where members' cast offs become other members' treasures, where books are recycled to new readers and where "goodies" find new admirers. (Thank you again Ross for the home - made bread.).

We were saddened by the sudden death of long-term member Graham Lowater after a brief illness, and a founding member, Margaret Oliver, has relocated to Mississauga. Several other members are experiencing persistent illnesses. As a consequence our weekly attendance is a little lower than it has been for some years. New members would be most welcome. Join YAH for social card games, fun and fellowship. For additional information call Wally or Rena Winter.

## **Wally Winter**

# **Brookbanks Non-Profit Homes Inc.**

## **President's Report**

Brookbanks is an outreach project of Parkwoods United Church and for the past 14 years has provided a number of subsidized housing units in the area for those requiring affordable rent, as well as a number of market rate units.

In April the Board renewed the contract with Samuel Property Management Firm for a further period of three years. With the renewal, we are most fortunate to continue having John Devries as our property manager. Doug Smith and his assistants continue to maintain the building in an exemplary condition and to these individuals, we extend our deepest appreciation.

The Board continues to strive to ensure that sufficient funding is available to meet our financial obligations, but we are being faced with increasing utilities costs and the beginning of having to replace certain items. During 2007 we commenced replacing refrigerators over a three year term and the public carpeting on all floors. This and other expected repairs are causing concerns that the funds being allocated to the Reserve Fund are not sufficient and we have expressed this concern to the city. We were glad to hear the news that the Provincial Government is revisiting the Benchmarks they established three years ago. While we feel this will alleviate some of our concerns if implemented, it does not yet address the short fall in the Reserve Fund.

The Board consists of 12 members, most of whom are members of Parkwoods United Church. These people serve this corporation well and we extend our deepest appreciation for their dedication and time. We will be losing one of our long serving members, as Ron Lyner has submitted his resignation effective January 1, 2008. We are looking for 2 new members to fill the vacancies that now exist. Do we have any volunteers?

**Dave Griffin**  
**on behalf of Brookbanks Board**

**Brookbanks Non-Profit Homes Inc.**  
**Minutes, February 11, 2007**  
**17<sup>th</sup> Annual Meeting**

1. Meeting was called to order at 11:14 a.m.
2. Welcome to the 17<sup>th</sup> annual Meeting of Brookbanks Non-profit Homes Inc. A special welcome to Howard Rubinoff of Samuel Property Management, and to our property manager, John Devries. We also welcome David Hughes of Simon McWhinnie, Riediger & Meredith.
3. The Brookbanks Report is found on Page 32 of the Parkwoods Annual Report. There are also copies of the Audited Financial Statement for 2006, for those interested in having a look at them.
4. Approval was needed for the minutes of our last Annual Meeting held here on February 12, 2006. The Minutes are on page 33 of the Annual Report. David Griffin moved to accept the report; seconded by Bev Miller. Carried.
5. David Griffin, our Treasurer is now invited to introduce David Hughes, our corporate auditor who presented his report. It was moved by Cam Ferguson; seconded by Mac McInnes. Carried.
6. David Griffin moved that Simon McWhinnie, Riediger & Meredith be appointed auditors of Brookbanks non-profit Homes Inc. for 2007; seconded by Wally Winter. Carried.
7. Now we need to elect our Board of Directors for 2007. The following current members have allowed their names to stand for nomination: Cam Ferguson, David Griffin, Rita Kent, Brian Jeffs, Ron Lyner, Ross McKenzie, Bev Miller, Donna Swedlo, and Wally Winter. As well, Elaine Hopley has agreed to stand for nomination. As two members have resigned as of the end of the past year, we have room for one more member. The Board hopes to fill this vacancy from among the tenants of Brookbanks. *Foster Rhude nominated Elaine Hopley to join the Brookbanks Board; seconded by Mary Kippen. Beryl Anderson moved to accept the slate of Directors; seconded by Linda McInnes. Carried.*
8. Other Business – At this time the Brookbanks Board wishes to acknowledge the many years of commitment to the Board by the late Jim Norris. Jim resigned from the Board in January 2005 after serving on the finance committee, including a number of years as Treasurer. Jim Passed away last year and as a token of our appreciation for his dedication, this plaque will be presented to his family. Another long serving member of our Board, Dorothy Bray has resigned, as she says “to make room for some younger blood.” We thank Dorothy for her work heading up the Tenant Liaison Committee. Dorothy and her husband Bud are currently in Florida where they must be suffering from a lack of snow and cold weather.
9. Many thanks are extended to our Board members for the time and energy that they provide. Our Board is comprised of Parkwoods people and tenants of Brookbanks who show an interest in this ongoing outreach project of Parkwoods United Church. Special thanks also to Betty Beharry Lall, our recording secretary, who keeps after me to get the proof reading of the minutes done before our next meetings. Thanks again to David Hughes, John Devries and Samuel Management and their staff, including Doug Smith, superintendent of Brookbanks for continuing to maintain Brookbanks as one of the best apartment buildings in the area.
10. At 11:33 a.m. Bev Miller moved to adjourn the meeting; seconded by Marilyn Symes. Ross thanked everyone for their interest.

**PARKWOODS UNITED CHURCH**  
**47th ANNUAL CONGREGATIONAL MEETING**  
**SUNDAY, FEBRUARY 11, 2007**  
**MINUTES**

The Meeting was called to order at 11:35 a.m. Luella Lumley welcomed everyone to the meeting. At the end of the morning service, Rev. Sarah Fanning led the congregation in prayer and the reading of the Mission Statement.

1. Luella Lumley noted Elaine Hopley would be the official secretary for today.

2. **Voting Procedures – Jane Reid:**

According to Section 113 of the United Church Manual it is appropriate that adherents be able to vote on business matters coming out of the Annual Congregational Meeting. Motion by Jane Reid that the adherents present this morning be allowed to vote on business matters arising from today's Congregational Meeting. Seconded by Don French. All in favour. None opposed. Carried.

3. **In Memoriam – Luella Lumley:**

Luella Lumley asked the congregation for a moment of silence to reflect on the lives of Mary Blois, Lilith Fletcher, Ross Nimmo, Daphne Tait, Richard William Rands, John David Symes, and James Norris, then offered a prayer in their memory.

4. **Ministry and Personnel Report – Lynda McCowan:**

IN PRAISE OF PAST, PRESENT AND FUTURE

Lynda thanked everyone who has shared their talents, time and efforts to keep our Church, its programs and activities a vital component of this community.

Lynda stated that we were most fortunate to have the leadership of Rev. Linda Saffrey teaming in our ministry during Rev. Sarah's maternity leave.

She thanked Glory Wigle (Secretary), Ross Mackenzie (Custodian), Rev. Bob Shorten (Minister Emeritus) and Rasa Gudiene, (Music Director), for their continued dedication in keeping Parkwoods afloat and Rev. Sarah Fanning for her enthusiastic ministry.

In 2006, Vathsala Sinnarajah filled the role of Sunday morning Child Care. This part time position has been discontinued for 2007 and will revert back to a volunteer basis.

In 2007, the Board has approved a Personal Leave of Absence for Glory Wigle, from Feb.1 to June 30/07, and Elaine Hopley will fill this position in Glory's absence.

Lynda mentioned that with only 4 paid staff the congregation should ask themselves what can they contribute, assist in because we all are ministers of this church.

Lynda noted with the return of the Time and Talent sheets that there is no one to lead Christian Development, no volunteers for assisting with Sunday School or our Youth group and no one for Children's Story Time.

5. **Minutes of 2006 Annual Meeting – Luella Lumley:**

Luella Lumley asked the congregation to turn to pages 34 to 36 of the annual report, for the minutes of the 2006 Annual Meeting. Luella stated that the Treasurer's Report, as printed in the annual Report Minutes, was incorrect and proceeded to read the correct Treasurer's Report as follows:

**“2005 Treasurer's Report - Ron Wigle**

Ron Wigle offered a brief summary on the financial responsibilities of Parkwoods for the year 2005, found on pages 7 to 10. Ron then thanked the Parkwoods' families and groups for their financial dedication and support.

**Local givings:** were just under budget, but equal close to 50% of total receipts.

**Disbursements:** were right on except for the narthex refurbishing costs and overseas appeals.

**Utilities:** heating makes up the highest percent of our costs and expect it will go higher.

**Maintenance:** higher costs due to leaking roof and elevator expenses. A new company has been put in place to service the elevator, at a lower cost.

**Mission and Service:** continues to increase, indicating the strong dedication by the Parkwoods congregation. The contribution in 2005 was \$28,000.

**Fund Raising:** an important part of Parkwoods and the community, \$14,631, was realized at more than \$2000.00 over budget.

**Note 1:** Donation from the United Church Women was directed to the Benevolent Fund. Ron Wigle moved for the acceptance of the 2005 Treasurer's Report. Seconded by Bill Crew. All in favour. None opposed. Carried"

## 6. 2006 Treasurer's Report – Linda McInnes:

Linda first thanked Ron Wigle for being such a good teacher and for his meticulous record keeping which made the 2 month transition a lot easier. Linda commented that it was very nice that her first Treasurer's Report was a "good news" report.

**On the receipts side** we were \$35,300.00 over budget and this was a combination of the generosity, hard work and support of the congregation and the help of the Trustees.

**Local givings** were over budget by \$3,858.00 and up over last year by \$1,968.00.

**Misc. Income** was over budget by \$4,858.00 due to **all** groups in the church donating more.

**Note 1.** A special thank you to the U.C.W. for their donation for the 2 new stoves, the Loaves & Fishes, The Young at Hearts, the Men's Group, Membership re: Photo Directory and the Linkert Fund.

**Note 2.** Facilities managed very well considering we lost a tenant in May. We now have a new congregation renting space as of Dec./06.

**The Interest Maintenance Holdback** gave us \$13,500.00 more than budgeted. \$9,500.00 was for unexpected repairs and maintenance of the church and \$4,000.00 was due to extra investment returns. **The Minister's Housing Fund** also gave an extra \$2,000.00 due to investment returns.

**Fund Raising** was \$5,288.00 over budget due to extra initiatives and the support of everyone in the congregation.

**Note 3.** There was extra money raised from cookbooks, Christmas cards, games night, Richard Leach Concert and the golf tournament along with the garage sale and Spud Dinner/Auction raising more this year.

**Special Givings Note 4.** was plus \$5,215.00 of which \$ 4282.00 was for disaster appeals.

**Parkwoods Funds** was plus \$5,451.00.

**Note 5.** Included in the Memorial Fund was a donation for 2 new mikes and the Memorial Hymn Sing which raised \$4,244.00 towards the Baby Grand Piano.

**Disbursements:** Every committee was right on budget or below!! Great work by everyone!!

**Property:** Insurance was \$446.00 less than budget and Utilities was \$1,577.00 less due to the warm winter so far. Maintenance was over by \$ 4,800.00 due to roof repairs, alarm system upgrades and other repairs which were offset by the Trustees.

As a result of everyone's willingness to help and support **THEIR** church, we managed to have a surplus of \$5,118.00 this year. Thanks again to everyone.

Luella Lumley moved for the acceptance of the 2006 Treasurer's Report. Seconded by Mac McInnes. All in favour. None opposed. Carried.

## 7. Trustee's Report – Dave Griffin:

Dave Griffin asked the congregation to review the 2006 Financial Statements of pages 12-14 in the Annual Report. Dave Griffin moved for the acceptance of the Board of Trustees' 2006 Annual Report. Seconded by Sandra Chapman. All in favour. None opposed. Carried.

## 8. Auditor's Report – Dave Griffin:

Dave Griffin asked the congregation to review the 2006 Statement of Assets and Liabilities and Statement of Receipts and Disbursements on pages 7-10 in the Annual Report. Dave Griffin moved that the Auditor's Report for 2005 be accepted as printed in the Annual Report. Seconded by Ross McKenzie. All in favour. None opposed. Carried.

**9. Appointment of Auditor for 2006:**

Cam Ferguson nominated Dave Griffin as the Auditor for 2007. Seconded by Brian Jeffs. All in favour. None opposed. Carried.

**10. Approval of 2006 Annual Report – Luella Lumley**

Ray Shaver moved that the 2006 Annual Report be accepted. Seconded by Brenda Whalen. Luella Lumley thanked the Communications Committee (Carol Keffer and Mary Crozier) for the excellent work in putting the Annual Report together. All in favour. None opposed. Carried.

**11. Transfer of the Chair and Nominations Report**

Luella Lumley thanked the congregation, Council members, group leaders, group members and staff for their dedication and hard work during the past year. She also thanked Jane Reid for the challenge and opportunity to work together as Co-Chairs.

Luella Lumley thanked, her husband, Jack Lumley for being so supportive of her. Jane Reid thanked Luella for the privilege of working with her for the past twelve months. Jane presented Luella with a gift, as a small token of appreciation.

Jane Reid proposed the following names be accepted for the 2007 Council:

Senior Co-Chair	Jane Reid
Junior Co-Chair	Ken Szeto
Treasurer	Linda McInnes
Treasurer Emeritus	Lorne Van Vliet
Secretary	Heather Reid
Christian Development	(VACANT SPOT)
Communications	Carol Keffer
Finance & Stewardship	Cam Ferguson
Membership	Beryl Anderson
Ministry and Personnel	Lynda McCowan
Outreach	John Horton
Pastoral Care	Barbara Griffin (and Rev. Sarah)
Presbytery	LyndaMcCowan (alternate Carolyn Horton)
Property & Rentals	Mac McInnes
Trustees	Dave Griffin
UCW	Mabel French
Worship	Mary Kishi

Jane Reid moved for the acceptance of the above names for the 2006 Council. Seconded by Luella Lumley. All in favour. None opposed. Carried.

Jane welcomed Ken Szeto as her Junior Co-Chair.

**12. Proposed Budget for 2007 – Cam Ferguson:**

Cam invited the congregation to refer to the 2007 Budget on page 11 of this report and spoke to the revenue and expense portions separately. He invited the congregation to telephone him at any time should any questions arise. Following his presentation, the Budget was approved, as tabled.

He asked that Barbara Griffin and Mac McInnes be recognized for the significant contribution each were making in the Pastoral Care and Facilities Rental areas respectively; both being critical to our being a caring congregation and achieving a strong financial position for 2006.

Cam Ferguson moved for acceptance of the 2007 Budget. Seconded by Don French. All in favour. None opposed. Carried.

**13. Other New Business:**

Dave Griffin noted that the cost of insurance has changed and a report will be sent to the Board.

Marilyn Symes inquired if the updating of the fire alarm systems (the alarm was triggering a fire alarm instead of a trouble alarm), and fixing the roof, will save the church any money.

Harry Whalen made a motion to adjourn the meeting. Seconded by Beryl Anderson. All in favour. None opposed. Carried. Meeting was adjourned at 12:47 p.m.

Closing: Rev. Sarah Fanning closed the meeting with a prayer, the congregation reading the Creed together and the singing of Grace before going to George Connolly Hall for lunch.

Mission Statement of  
Parkwoods United Church

We are  
a community of people,  
diverse in age and race,  
who believe in God  
as revealed in Jesus Christ,  
and who seek to grow in faith  
through Worship and Bible study,  
Fellowship and Prayer,  
Commitment and Witness.

Being open  
to the grace of God's leading spirit  
we seek to be sensitive  
to the needs of all ages,  
and to be of service to God  
in our community and  
in the world around us.